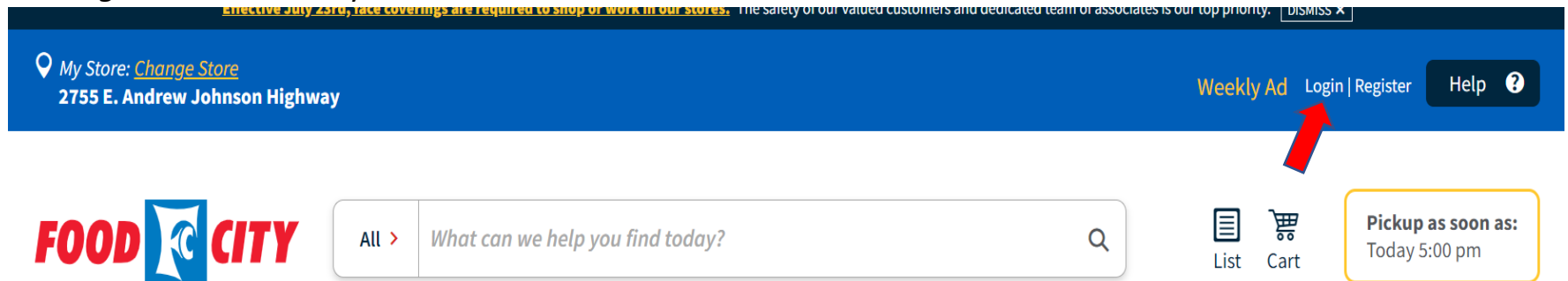# School Bucks 2021-2022 Guide
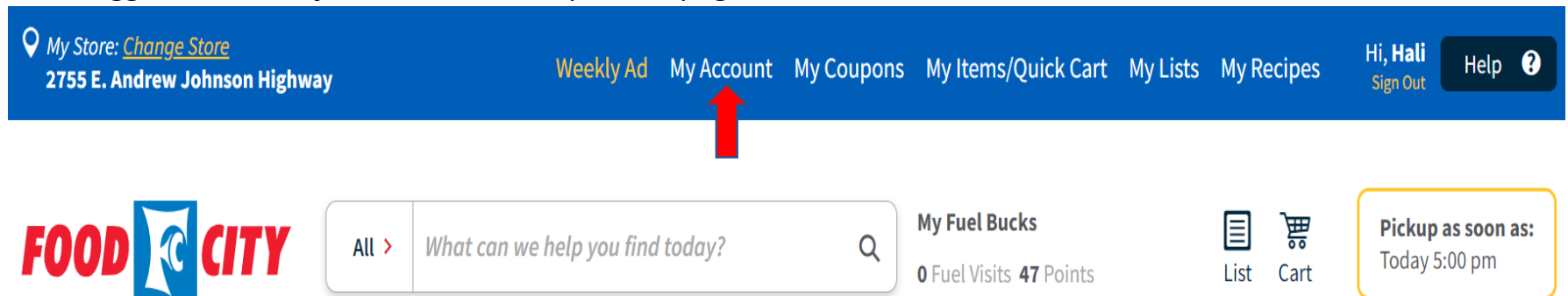
How do I update/add a school to my Valucard?

Customers can update/add their school to their Valucard from their online account at https://www.foodcity.com/ (**Schools are no longer added at the register with a PLU**. If a PLU is used an error message will be displayed and the school will not be registered to the customer's card)

1. First *login* to the Food City online account

2. Once logged in, click *My Account* at the top of the page.

3. From there, click *Update School*

Hi, Hali!

ValuCard Number

Dashboard

Account Settings

My Orders

ValuCards

Gift Cards

My Store

My Lists
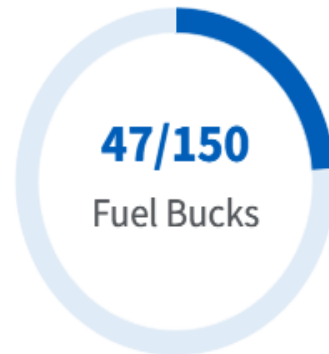
My Recipes

My Items/Quick Cart

— You Saved: **$0.00**

103 Fuel Bucks needed to earn another Fuel Visit

— You have **0 Fuel Visits**

47/150
Fuel Bucks

0 Fuel Visits
Fuel Visits

My School Bucks —

RHEA VALLEY ELEMENTARY SCHOOL

Please email **schoolbucks@foodcity.com**

Update School

4. Enter and select the requested school

5. Click *Save* to add the school to the card

6. A confirmation message should appear that *"Your school has been updated!"*